REGISTER FOR CLASSES

Go to www.wtamu.edu and click on the My Buff link located at the top right of the webpage.



Log in to the Buff Portal using your student username and password.





Please Remember

- Never share your WTAMU passwords with anyone via email, including us! <u>More about phishing...</u>
- Always verify that the address bar appears as below before you login.
- For security reasons, please Log Out and Exit your web browser when you are done accessing services that require authentication!
- If you need assistance, please contact the Information Technology Success Center (Help Desk) at: 806-651-4357 or itsc@wtamu.edu; in case of emergency or network outage, please call the IT after hours support number at: 806-316-9037.

Using the Duo app. authenticate your login with your previously chosen method.

	choose an aothentication men	
	Duo Push Recommended	Send Me a Push
J.	🛞 Call Me	Call Me
s this? 다 new device ttings & Devices	Passcode	Enter a Passcode
2 Due Security		

From the Buff Portal main page, select the **Buff Advisor** link in the top right-hand corner.



From the Buff Advisor home page, select the **Academics** icon on the left-hand side of the screen. The icon resembles a graduation cap.

≡		<mark>온 Charlie</mark> ↔ Sign out ⑦ Help
٠	Hello, welcome to Buff Advisor! Choose a category to get started.	
۲	Student Finance Here you can view your latest statement and make a payment online.	Financial Aid Here you can access financial aid data. forms. etc.
•	Tax Information Here you can change your consent for e-delivery of tax information.	Banking Information Here you can view and update your banking information.
•	Employee Here you can manage your bank accounts for e-check payments.	Student Planning Here you can search for courses, plan your terms, and schedule & register your course sections.

Click on Student Planning and then select Plan & Schedule.

≡			은 Charlie 다 sign out ⑦ Help
۴	Home	Hello, welcome to Buff Advisor! Choose a category to get started.	
۲	Financial Information $$		
œ	Employment 🗸 🗸	Student Finance Here you can view your latest statement and make a payment online.	Financial Aid Here you can access financial aid data, forms, etc.
ø	Academics	Tax Information Here you can change your consent for e-delivery of tax information.	Banking Information Fiere you can view and update your banking information.
	Student Planning	Employee	Student Planning
	Planning Overview	Here you can manage your bank accounts for e-check payments.	Here you can search for courses, plan your terms, and schedule & register your course sections.
	Plan & Schedule	Search for Classes	Grades
	My Progress	Here you can view and search the course catalog.	Mere you can view your grades by term.
	Search for Classes	Graduation Overview Here you can view and submit a graduation application.	Academic Attendance Here you can view your attendances by term.

Use the **Search for Courses** field on the upper-right side of the screen to find the courses for which you want to register. For example, MKT 6352 is the course code and number for a marketing course.



You can use the **Filter Results** menu on the left side of the screen to help narrow your course search. For example you can filter by Term (e.g. Fall 2021), Instructor, Location (e.g. Web-based or On-campus), etc.

		A Charlie G	Sign out	⑦ Help
Academica · Search for Classes				
Course Syllabl				
Search for Courses and (Back to Plan & Schedule	Course Sections	Search for courses		Q
Filter Results	Hide	Filters Applied: None		
Availability Open and Waitlisted Sections Open Sections Only Subjects	^	MKT-6352 SEMINAR DIGITAL MKT (3 Credits) Examination of digital marketing methods including e-commerce, m-commerce, web applications, customer generated content, blogs, search and social networking. Attention to behavior issues, web advertising, security, branding and strategy, emerging technology in marketing, payment systems, and consumer privacy. Requisites: None Offered: Sering Only	Add Course t digital lifestyle.	consumer
AGBE - Ag Business & Economic (2) BUSI - Business (1) CENG - Coll Engineering (1) ECON - Economics (1) DD - Educ Leadership (1) Show All Subjects	2	MKT-3352 SPORTS & ENT MKT (3 Credits) Application of basic marketing principles to the marketing of sport and entertainmet, including the dimensions of product pricing, promotion, and the location of these events, in behavior, brand management, relationship marketing, and sponsorships as they pertain to sports and entertainment. Requisites: None	Add Course t investigation of	to Plan
Locations UWEB-BASED (15) ON CAMPUS (8)	^	View Available Sections for MKT-3352		~
Terms 2021 Fall Semester (14) 2021 Summer 1 Semester (9) 2021 Summer 2 Semester (4)	A.	MKT-3354 HOSP & TOUR MKT (3 Credits) Application of the general marketing principles of product, price, promotion, and place to hospitality and tourism industries. Integration of consumer behavior, branding, the generative and market targeting as they perfain to these industries. Requisities: None	Add Course t eral economy, i	no Plan marketing

Once you find the course, make sure the section that you choose will work with your schedule (e.g. check for overlap of work, other courses, etc.). You can view each offered section of a particular course by selecting the **View Available Sections** link.

=	G Course Syllabi								
^	Search for Courses and Course Section	ns				Search for courses Q			
	Filter Results Hide	Filte	ers Applied: 2021 Fall Semester X	Graduate X					
<u>()</u> \$	Availability	^ N	/KT-6348 SEM MKT STI	RATEGY (3 Credits)		Add Course to Plan			
۲	Open and Watilisted Sections Open Sections Only Course focus is to develop a unique set of marketing tools and unique competencies for a firm that, through strategic differentiation, leads to a sustainable competitive advantage in the marketplace. Topic areas include case studies of best practices, internal/external analysis, customer analysis, customer analysis, competitor analysis, market/submarket analysis, and comparative strategy assessment. Requisites:								
æ	Subjects	^ C	ompletion of 18 hours of gradua offered: all, Summer 2	te business courses or consent of instructor - Must be con	npleted prior to taking this course.				
3	EDSP - Generic Special Educat (1) MKT - Marketing (4) NURS - Nursing (1)	[View Available Sections for	r MKT-6348		^			
	Locations	~	2021 Fall Semester						
	WEB-BASED (5) ON CAMPUS (1)		MKT-6348-70 (5) SEM MKT STRATEGY			Add Section to Schedule			
	Terms	~	Seats	Times	Locations	Instructors			
	2021 Fall Semester (6)		12	TBD 8/23/2021 - 12/10/2021	WEB-BASED, WEB ONLN	Search for courses Q Add Course to Plan ton. leads to a sustainable competitive advantage in the marketplace. labylist, market/submarket analysis, and comparative strategy assessment. Add Saction to Schedule Instructors R.A.King			
	Days of Week	^		er som somer Tår i Wila Vå I					
	Monday (1) Wednesday (1)								

Once you have the course section that you want to register for, select the **Add Section to Schedule** link.

≡	i Course Syllabi										
ń	Search for Courses and Course Section	S			Search for courses	٩					
€	Filter Results	Filters Applied: 2021 Fal	Semester ×) Graduate ×)								
OS	Availability	MKT-6348 SEM	MKT STRATEGY (3 Credits)		C	Add Course to Plan					
۲	Open and Waitlisted Sections Open Sections Only	Course focus is to dev Topic areas include ca	e focus is to develop a unique set of marketing tools and unique competencies for a firm that. through strategic differentiation, leads to a sustainable competitive advantage in the marketplace. areas include case studies of best practices, internal/external analysis, customer analysis, competitor analysis, market/submarket analysis, and comparative strategy assessment.								
÷	Subjects	Completion of 18 hou Offered: Fall, Summer 2	s of graduate business courses or consent of	of instructor - Must be completed prior to taking this course							
•	EDSP - Generic Special Educat (1) KT - Marketing (4) NURS - Nursing (1)	View Available	View Available Sections for MKT-6348								
	Locations	2021 Fall Semest	er								
	WEB-BASED (5) ON CAMPUS (1)	MKT-6348-70 SEM MKT STRAT	S GY		Add Section	on to Schedule					
	Terms	∧ Seats	Times	Locations	Instructors						
	2021 Fall Semester (6)	12	TBD	WEB-BASED, WEB ONLN	R.A.King						
	Days of Week	~	8/23/2021 - 12/10/2021	Lecture	20000000 °						

A Section Details box will appear providing more information about the course section. Review this information and if this is the section that you want to attend select the **Add Section** button. If it is not then select the Close button to return to the search page.

A	Academics Search for Classes						
	Course Syllabi	Section Details					
	Search for Courses and Course Sections	MKT-6348-70 SEM MKT S 2021 Fall Semester	IRATEGY		^	Search for courses	Q
OF		Instructors	R.A.King (rakin	ng@wtamu.edu)			
۲	Filter Results	Meeting Information	8/23/2021 - 12/10/2021 WEB-BASED, WEB ONLN (L	.ecture)			
-	Availability ^ M	Dates	8/23/2021 - 12/10/2021				Add Course to Plan
4	Open and Waitlisted Sections To To To	Seats Available Credits	12 of 44 Total 3		ferentiation, l etitor analysis	leads to a sustainable competitive advant s. market/submarket analysis, and compa	age in the marketplace. rative strategy assessment.
۲	Subjects	Grading Requisites	Graded		iurse.		
	EDSP - Generic Special Educat (1) MKT - Marketing (4) NURS - Nursing (1)		Completion of 18 instructor - Must	B hours of graduate business courses or consent of be completed prior to taking this course.			^
	Locations	Course Description	Course focus is to develop competencies for a firm th sustainable competitive ac	a unique set of marketing tools and unique hat, through strategic differentiation, leads to a dvantage in the marketplace. Topic areas include case			
	WEB-BASED (5) ON CAMPUS (1)		studles of best practices, ir analysis, competitor analys strategy assessment.	nternal/external analysis, customer analysis, customer sis, market/submarket analysis, and comparative		Add S	ection to Schedule
	Terms	Additional Information	WEB-BASED; COURSE END	S 11/22/2021		Instructors	
	2021 Fall Semester (6)	Additional Course Fees	Fees listed here are in add Tuition, Business Differential*	lition to general tuition and fees charged at registration. \$37.75 per credit		R.A.King	
	Days of Week		* May not apply to all stud	lents			
	Monday (1) Wednesday (1)	с	lose	Add Section			

Once your selected course section is added to your plan, you will see a notification on the top right side of the screen. Repeat the steps above to add other courses to your schedule and plan. Once all courses are added continue to the next step.

•	Academics · Search for Classes			MKT-6348-70 has been planned on the schedule.
_	(i) Course Syllabi			
	Search for Courses and Course < Back to Planning Overview	Sections		Search for courses Q
۲	Filter Results	Hide	Filters Applied: (2021 Fall Semester X) (Graduate X)	
	Availability	^	MKT-6348 SEM MKT STRATEGY (3 Credits)	Add Course to Plan
-	Open and Waitlisted Sections Open Sections Only		Course focus is to develop a unique set of marketing tools and unique competencies for a firm that, through strategic differentiation, le Topic areas include case studies of best practices, internal/external analysis, customer analysis, customer analysis, customer analysis, competitor analysis Remulsites	ads to a sustainable competitive advantage in the marketplace. market/submarket analysis, and comparative strategy assessment.
3	Subjects	~	Completion of 18 hours of graduate business courses or consent of instructor - Must be completed prior to taking this course. Offered: Fall, Summer 2	
	EDSP - Generic Special Educat (1) MKT - Marketing (4) NURS - Nursing (1)		View Available Sections for MKT-6348	^

Select the Academics menu, Student Planning, and then Planning & Schedule to finalize your registration.

٠	Academics · Search for Classes					
f	Financial Information 🗸	Course Syllabi Search for Courses and Course Sections				
<u>()</u> \$	Employment 🗸 🗸	Search for courses and Course Sections < Back to Plan & Schedule				
۲	Academics ^	Filter Results Hide Filters Applied: None				
	Student Planning 🔨	Availability MK1*0348 SEM MK1 STRATEGY (3 Credits) Course focus is to develop a unique set of marketplace. Topic areas include case studies of best practices, internal/external analysis, customer analys				
_	Planning Overview	Open Sections Only Requisites: Subjects Completion of 18 hours of graduate business courses - Must be completed prior to taking this course.				
	Plan & Schedule	Fall, Summer 2 AGBE - Ag Business & Economic (2) Fall, Summer 2				
	My Progress	DDS1 - DDSINES (1) View Available Sections for MKT*6348 C RD1 - Criminal justice (1) EDR0 - Reading (1)				

Review the courses added to your Plan and Schedule page. Verify that the schedule fits your needs and, assuming everything looks correct (courses, sections, delivery, etc.), either select the **Register Now** button on the upper-right side of the screen to register for all planned courses <u>or</u> select the **Register** button found under each individual section to register for each course individually.

chedule Timeline Advising Petitions & Waivers							
< > 2021 Fall Semester +					Regis	iter Now	
		int			Planned: 3 Credits	Enrolled: 6 Credits	Waitlisted: 0 Cre
Credits: 3 Credits Grading: Graded	\$ Sun	Mon	Tue	Wed	Thu	Fri	Sat
Instructor: Ingrassia, B 8/23/2021 to 12/10/2021	7am						
V Meeting Information	8am						
Drop	9am						
View other sections	10am						
	11.000						
MKT-6348-70: SEM MKT STRATEGY ×	12pm						
Completion of 18 hours of graduate business courses or consent	1pm						
of instructor - Must be completed prior to taking this course.							
	2pm						
V Planned	3pm						
Credits: 3 Credits Grading: Graded	4pm						
8/23/2021 to 12/10/2021 Seats Available: 12	5pm						
V Meeting Information	6pm		HIST-6330-01	HIST-6392-01			

Once registered, the Registrar's Office will send a confirmation to your student email that also provides important links, such as payment deadlines and making payments. If this email is not found in your inbox, please be sure to check your clutter/junk folders.

If you have any problems registering or have any questions, please contact the **Registrar's Office** at **registrar@wtamu.edu** or **(806) 651-4911**. You can also visit their website at https://www.wtamu.edu/student-support/registrar/index.html for more information.